**IEEE EMC Society**

**Standards Advisory and Coordination Committee**

**(SACCom)**

**30 July 2018**

**Long Beach Convention Center**

**Room 201B**

**11:15 AM to Noon**

**Long Beach, California**

**Meeting Minutes**

|  |  |  |  |
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| 1. 1 | Opening of meeting Welcome and Introductions | Chair | The chair opened the meeting at 11:15 am |
| 1. 1 | Duty to Inform | Chair | <https://standards.ieee.org/about/sasb/patcom/materials.html>  All agreed to abide with the IPR/patent policy |
|  | Approve minutes of   1. Phoenix November 2017, and 2. Piscataway April 2018 meetings | Secretary | <http://www.emcs.org/advisory-meetings.html>  There were no objections to approving these minutes |
|  | Review new EMCS web site for SACCom | Secretary | <http://www.emcs.org/advisory-and-coordination.html>  The secretary went through the new EMCS SACCom website showing what is there and how to get to it |
|  | Review Membership | Secretary | <http://www.emcs.org/advisory-membership.html>  There were membership changes   1. Sadly, Ron Petersen passed away recently and so there needs to be a replacement spokesperson for IEEE SCC-39 (ICES) and IEC TC106 2. Still need a spokesperson for the ESD society 3. CISPR/H spokesperson is now Thilo Kootz from Germany 4. Henry Benitez replaces Ross Carlton as SC65A spokesperson |
| 6.. | Further plans for 2018 | Chair | Review scope and plans  <http://www.emcs.org/advisory-and-coordination.html>  The home page of SACCom was shown. SACCom will continue to hold its meetings after the SDECom meetings at the annual IEEE EMCS Symposium. Meeting or at the EMCS Board series meetings between annual symposium These meetings are at the call of the chair.  Next year in New Orleans, SACCom will be participating in the “Standards Week” series of presentations being developed by SDECom. |
|  | Review SACCom organization meetings for 2018 | Vice chair | List for 2017  <http://www.emcs.org/advisory-and-coordination.html>  The list for 2018 is not available; there continues to be some interest in knowing the dates of these meetings as EMCS standards members might be traveling on their own business and may be able to stop by these other SDO meetings to present what SACCom does and to hear what its members do directly. |
| 7. | Present update reports since Piscataway meeting presented by SACCom members present | Acting Secretary and SACCom members in attendance | <http://www.emcs.org/member-reports.html>  These reports were given and are now on the above URL Those reports that were received but the spokesperson was not in attendance are also on this link   1. AIAA S-121-2009--Jim Lukash 2. AAMI—Don Heirman 3. ASC C63—Don Heirman 4. IEC/CISPR/A—Don Heirman 5. IEC/CISPR/D—Craig Fanning 6. IEC CISPR/H—Thilo Kootz 7. IEC CISPR/I—Ghery Pettit 8. IEC TC106—Ron Petersen (before his demise) 9. IEC SC65A—Henry Benitez 10. CENELEC TC210—Jean Luc Despres |
| 8. | Review of standards strategic plan | VP for Standards | No report currently |
|  | Progress on getting additional members | Bob Scully | Reach out to SACCom members-Scully  No report at this time—need to find a helping volunteer |
| 9. | AOB | Chair | None |
| 10 | Next Meeting | Chair | 26 October in St. Louis, Missouri, USA |
| 11 | Adjourn | Chair | Meeting adjourned at noon |

Attendees

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| **Name** | **Employer** | **Other affiliations** | **Email address** |
|  |  |  |  |
| John Norgard | NASA/JSC | SACCom chair | john.d.norgard@nasa.gov |
| Don Heirman | Don HEIRMAN Consultants | SACCom secretary | [d.heirman@ieee.org](mailto:d.heirman@ieee.org) |
| David Traver | Consumer Electronics | Std 187 WG chair | [davidtraver@comcast.net](mailto:davidtraver@comcast.net) |
| Henry Benitez | EM Investigations | IEC SC 65A | [h.benitez@ieee.org](mailto:h.benitez@ieee.org) |
| Randy Long | ANAB |  | [rlong@anab.org](mailto:rlong@anab.org) |
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